



## **Health and Safety Policy**

### **Introduction**

Jack and Jill is committed to providing a safe and healthy environment for all students, staff and visitors. This policy outlines the school's approach to health and safety management and sets out the standards and procedures for ensuring the safety and welfare of all who come onto the school premises.

### **Responsibilities**

The school management will ensure that all staff, students and visitors are aware of their responsibilities in relation to health and safety, and that the necessary arrangements are in place to enable compliance with this policy.

### **Risk Assessment**

The school will carry out regular risk assessments of all areas of the school premises and its activities, to identify potential hazards and take appropriate action to minimise risks.

### **Accident and Incident Reporting**

All accidents and incidents will be reported to the designated person in accordance with the school's procedures. The school will investigate all accidents and incidents and take appropriate action to prevent similar incidents from occurring in the future.

### **Fire Safety**

The school will have a fire safety management plan, which includes regular fire drills, the provision of suitable fire fighting equipment, and the appointment of fire wardens. All staff, students and visitors will be made aware of the fire safety procedures and their responsibilities in the event of a fire.

### **First Aid**

The school will ensure that there are sufficient numbers of trained first aiders, who have access to first aid equipment and facilities. All staff, students and visitors will be made aware of the location of first aid equipment and the procedures for obtaining first aid assistance.

### **Classroom and Bathroom Safety**

The school will ensure that all classrooms and bathrooms are kept in a safe and hygienic condition, with appropriate lighting, ventilation and heating. The school will provide suitable facilities for washing and drying hands, and ensure that toilet facilities are well-maintained and regularly cleaned.

### **Implementation and Enforcement**

This policy will be implemented through regular training and awareness-raising activities for all staff, students and visitors. The school will monitor compliance with this policy and take appropriate action to enforce it. Any breaches of this policy will be dealt with in accordance with the school's disciplinary procedures.

**Review**

This policy will be reviewed annually to ensure that it remains up-to-date and effective in ensuring the health and safety of all who come onto the school premises.

**Measurement**

The school will measure the effectiveness of this policy through regular monitoring and review of accidents, incidents and near misses. The school will also seek feedback from staff, students and visitors on the implementation of this policy and any areas for improvement.